



**WATFORD
BOROUGH
COUNCIL**



FINANCE SCRUTINY COMMITTEE

27 June 2022

7.00 pm

Town Hall, Watford

Contact

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Committee Membership

Councillor M Turmaine (Chair)

Councillor P Kloss (Vice-Chair)

Councillors K Clarke-Taylor, A Khan, R Martins, L Nembhard, B Stanton, D Walford and R Wenham

Agenda

Part A - Open to the Public

1. Apologies for absence

2. Disclosure of interests

3. Minutes

The [minutes](#) of the meeting held on 7 March 2022 to be submitted and signed.

4. Training: The Role of Finance Scrutiny

The Head of Finance to deliver training.

5. Financial outturn 21/22 (Q4) (Pages 3 - 16)

Report of the Head of Finance

6. Joint ventures presentation

The committee to receive a presentation from the Head of Finance.

7. 2022/23 Work Programme (Pages 17 - 18)

The committee is asked to consider the work programme for the year.

Agenda Item 5

Report to: Finance Scrutiny Committee / Cabinet
Date of meeting: 27 June 2022 / 11 July 2022
Report of: Director of Finance
Title: Summary of the Financial Outturn 2021/22

1.0 SUMMARY

1.1 This report sets out the revenue and capital year end position for the financial year 2021/22. The position is subject to external audit.

1.2 The revised services net **revenue budget** for 2021/22 (set at Council on 17 January 2022) was **£15.050 million**. The outturn position at 31 March 2022 was **£13.610 million**. This is a net underspend of **-£1.439 million**, primarily created by three key variations which are all subject to carry forward requests:

- -£0.359m – additional support agreed for leisure management contract in 2021/22 deferred to 2022/23
- -£0.693m – funding released by additional Homelessness Support grant received in 2021/22
- -£0.249m – Renewal Fund Reserve funding for projects slipped into 2022/23

The revenue variances are set out in full in Appendix 1.

1.3 In total, services are requesting that **£1.393 million** is carried forward to 2022/23 for completion of agreed projects. If these are approved, it will leave an underspend of **-£0.046 million** to be transferred to the economic impact reserve.

1.4 The Council (at its meeting on 17 January 2022) agreed a revised 2021/22 **capital budget** of **£66.307 million**. At 31 March 2022 the Council had spent **£30.532 million** giving a variance of **-£35.775 million**. Services are requesting that a **net £37.669 million** is rephased to 2022/23. The carry forward is higher compared to the overall variance largely due to Croxley Business Park where direct spend incurred is charged against the contribution received at the time of acquisition.

2.0 RECOMMENDATIONS

2.1 To consider the 2021/22 revenue year end position as summarised at Paragraph 4.1, the supplementary notes at Appendices 1 to 5 and to note the year end position, which includes carry forwards into budgets for 2022/23.

2.2 To approve the 2021/22 budget carry forwards into 2022/23 as recommended by the Leadership Board totalling **£1.393 million** as detailed at **Appendix 2**. This will change the approved 2022/23 total revenue services budget from £13.743 million to £15.136 million.

2.3 To consider the 2021/22 capital year end position as summarised at Paragraph 5.1 and shown in detail in **Appendix 4**. To confirm rephasing of **£37.669 million** into 2022/23.

Contact Officer:

For further information on this report please contact Hannah Doney, Head of Finance, telephone extension 7131, email hannah.doney@threerivers.gov.uk

3.0 INTRODUCTION

3.1 This report focuses on the variation between the latest agreed budget and the final expenditure and income for the financial year. This comparison provides an indication of the accuracy and robustness of financial control and the achievement of the Council's priority to operate the Council efficiently and effectively.

3.2 The report provides an analysis of the revenue and capital year end position for 2021/22. A more detailed financial report can be found in the Statement of Accounts that will be reported to the Audit Committee on 28 July 2022 and will be subject to review by the Council's external auditors.

4.0 REVENUE OUTTURN 2021/22

4.1 The table below shows the net expenditure by service area which compares the revised budget to the outturn. The net effect, after proposed carry forwards is a favourable variance of **-£0.046 million**.

Service Area	Revised Budget	Outturn	Variance
	£,0000	£,0000	£,0000
Service Transformation	3,689	3,473	(216)
Community & Environmental	11,334	11,167	(166)
Parking Service	(271)	(19)	252
Democracy & Governance	1,994	1,831	(163)
Place Shaping	(6,155)	(6,844)	(688)
Corporate Strategy & Communications	(44)	(229)	(185)
Human Resources	618	572	(46)
Strategic Finance (this includes pension liability costs of £2.3m)	3,886	3,660	(226)
Net Direct Cost of Service	15,050	13,610	(1,439)
		Carry Forwards	1,393
		Total Variance	(46)

4.2 **Appendix 1** details the major variances between the revised budget and the outturn. Some of these variances are:

- Contingency spend on sports centre was not required for 21/22 - £350k
- Net cost of supporting and putting on events was higher - £105k

- Additional costs for the maintenance parks and open spaces was higher by £134k
- Income from the parking service was lower than expected due to COVID19, balances in year have been transferred to the reserve to fund future projects
- Planning Application income was lower due to adverse market conditions - £142k
- Funding of £550k for Homelessness prevention has been carried into 2022/23 to fund the expected surge in 2022/23.
- Saving on employee costs in Policy due to vacant posts - £206k
- Net saving on borrowing due to timing of capital projects - £145k

4.3 **Appendix 2** details the requests to carry forward budgets to 2022/23 amounting to **£1.393 million**. These have been reviewed by the Leadership Board who support the requests on the appendix.

5.0 CAPITAL OUTTURN 2021/22

5.1 **Appendix 3** shows the summary of the Capital position and **Appendix 4** gives a detailed analysis of the council's capital programme, with **Appendix 5** showing the funding of the 2021/22 programme.

5.2 Summary of the major variances between the revised budget and the outturn.

WBC Capital Programme 2021/22	£'000
Revised Budget	66,307
Outturn	30,532
Variance	(35,775)
Rephasing requests to 2022/23	37,669
Croxley Park (Funded from the contribution that formed part of the acquisition)	1,620
Net overspend	274

Major schemes to be rephased into 2022/23 are :-

- Hart Homes JV £14.65m
- Woodside Sports Village £7.86m
- Town Hall Quarter £4.86m
- Watford Riverwell £1.25m

6.0 COUNCIL RESERVES

6.1 The Council has set aside specific amounts which it holds as reserves for future business purposes and to cover contingencies in case of operational need i.e. economic impact reserve.

6.2 **Appendix 6** shows the level of reserves held by the council, which at the beginning of the year stood at **£39.522 million** and closed at the end of the year at **£27.053 million**.

Appendices:

Appendix 1 Revenue variances 2021/22

Appendix 2 Carry Forward requests into 2022/23

Appendix 3 Capital Summary 2021/22

Appendix 4 Capital detailed report 2021/22

Appendix 5 Capital Programme Funding 2021/22

Appendix 6 Reserves 2021/22

REVENUE SERVICES – OUTTURN VARIANCES

Service Area	Description	Details of Variances	£
Service Transformation	Support Services	Lower costs on printing, postage and stationary as hybrid working in place due to COVID19.	(73,381)
	Information Unit	Employee costs were lower due to vacant posts and Website development projects were not completed due to the ongoing effects of COVID19. This project has been deferred to 2022/23. A budget carry over of £34k has been requested.	(81,357)
	Customer Services	Employee costs were lower due to vacant posts and a decrease in customer facing services for 2021/22 due to the effects of COVID19.	(72,485)
		Other Variances	10,773
		TOTAL	(216,450)
Community & Environmental	Colosseum	Lower spend on private contractor costs	(69,347)
	Sports Centres	Anticipated expenditure due to COVID19 did not materialise, £350k has been requested to be carried into 2022/23 to compensate against any unexpected costs / loss of income.	(359,300)
	Culture & Play	Expenditure includes events relating to COVID19 recovery, funded by grant income received under Corporate Management.	105,006
	Environmental Health & Licencing	Net increase in agency staff costs due to additional workload, COVID19 related.	(57,136)
	Contract Monitoring, Culture & Play, Parks & Open Spaces	Additional external contractor costs on upkeep and general maintenance. Increases in material costs has had an adverse effect on the service.	134,581
		Other Variances	79,816
		TOTAL	(166,380)
Parking Service	Parking Service	Service is part of Controlled Parking Zone (CPZ), the net balance on this account has been transferred to the CPZ reserve, as shown in Appendix 5. This will aid funding new projects as part of the parking strategy.	252,825
		TOTAL	252,825
Democracy & Governance	Legal Services	Increase in employee costs	96,726
	Democratic Services	Members Remuneration and employee costs were lower by £39K and an underspend of £60k on software - licences	(98,174)
	Elections	Lower costs on canvas fee, IT equipment and mayoral elections.	(121,396)
		Other Variances	(39,657)
		TOTAL	(162,501)

Service Area	Description	Details of Variances	£
Place Shaping	Development Section	Net income lower than projected, mainly on Planning Application fees due to changing market conditions.	141,573
	Housing	Repairs & Maintenance on WBC properties was lower by £44k, lower management fees on temporary accommodation £19k and rental income was up £27k	(89,755)
		Funding to address post covid/economic downturn surge in demand expected in 2022-23 plus reconfiguration of department to provide greater prevention of homelessness services. Carry Forward of £550k has been requested fund these costs.	(692,676)
	Transport & Infrastructure	Additional costs incurred on CCTV equipment maintenance	20,998
		Income loss from car parks due to higher than expected drop in demand for 2021/22	125,244
	Policy Team	Saving on employee costs, Budget carry over of £75k requested to fund resources to work on The Local plan in 2022/23	(206,733)
		Other Variances	13,027
		TOTAL	(688,322)
Corporate Strategy & Comms	Corporate Management	COVID19 grant income received in 2021/22 to fund projects across all services	(199,006)
		Other Variances	13,631
		TOTAL	(185,375)
Human Resources	HR	increase in income from providing HR services to external organisations	(29,982)
		Fees and contractual service spend was lower than expected	(18,286)
		Other Variances	1,784
		TOTAL	(46,484)
Strategic Finance	Budget Strategy Items	An allocation of £300k was budgeted for various projects in year. Business cases are being prepared for approval and projects are expected to be completed in 2022/23. The service has requested a budget carry forward of the balance.	(248,915)
		Lower than budgeted charge to capital as part of Support Service Income from revenue. This will also help reduce borrowing costs in the future as part capital requirement.	181,089
	Interest	Net change due Lower borrowing requirements due to timing of capital projects and lower interest income due to market rate variations. This includes the Minimum Revenue Provision (MRP) and Bad Debt provision.	(144,579)
		Other Variances	(13,745)
		TOTAL	(226,150)
		GRAND TOTAL	(1,438,837)

REVENUE CARRY FORWARD REQUESTS TO 2022/23

Service	Description	Amount Requested £	Reason
Service Transformation	Information Unit	34,000	Underspend has occurred as we were aiming to complete at least 4 service dashboards in 2021/2022. This work was not possible, as it proved to be unrealistic for us to secure enough time with services to scope and test dashboards while they are still under pressure from Covid related work.
Community & Environmental	Environmental Health Team	50,000	This budget is from charges to all the other Herts LA's for their contribution to the scheme and need to be carried into 2022/23
	Sustainable Transport	49,708	To be used in the future contract year of the project e.g. lock up grade proposals (£15K) and additional bikes for the scheme
	Sports Development	5,000	3 yr funded project with WFC Active Watford and Three Rivers, funding timeframes don't match WBC financial budgets.
	Colosseum	20,000	Funds to be used to support the costs of additional consultants for the TH and Colosseum project
	Sports Centres	9,300	Intechnology Smart Cities - Town Centre High Street Free Wi-Fi Re-Design. Delayed project for the redesign of the high street - to be completed in 2022-2023
		350,000	Contingency budget not spent but will be required to compensate against lower management income fee in 2022/23
Democracy & Governance	Neighbourhood Forum	1,063	Various community related projects
Place Shaping & Performance	Housing	550,000	Funds carried forward are required in 2022-23 to address post covid/economic downturn surge in demand for Housing Services expected in 2022-23 plus reconfiguration of department to provide greater prevention of homelessness services.
	Policy Team	75,000	Unspent growth bid to be carried into 2022/23 as further Local Plan works are ongoing
Strategic Finance	Budget Strategy Items	248,915	Renewal reserve funded projects, as agreed in 2021/22 MTFS allocation
	TOTAL	1,392,986	

CAPITAL INVESTMENT PROGRAMME – SUMMARY

APPENDIX 3

Service Area	Service Provision	Latest Budget 2021/22 £	Forecast Outturn £	Actual to date £	Variance due to rephasing	Variance due to (underspend) / overspend	Latest Budget 2022/23 (including rephasings) £	Latest Budget 2023/24 (including rephasings) £	Latest Budget 2024/25 (including rephasings) £
Service Transformation	Customer Services	0	0	0	0	0	0	0	0
	ICT Shared Services	407,367	407,367	304,638	102,729	(0)	303,729	45,000	45,000
	ICT Client Services	62,304	62,304	37,747	24,557	(0)	1,109,557	815,000	485,000
	Corporate Asset Management	705,987	705,987	181,593	523,747	(647)	1,698,999	250,000	250,000
	Town Hall Quarter	5,795,755	5,761,168	1,139,741	4,656,014	(0)	17,193,192	12,190,000	0
Community & Environmental	Waste & Recycling (inc Veolia)	2,334,377	2,334,377	1,190,835	1,143,391	(151)	1,213,391	71,000	72,400
	Parks & Open Spaces	1,183,624	1,048,624	878,484	327,274	22,134	1,417,274	1,110,000	1,045,000
	Cemeteries	859,490	859,490	571,159	288,339	8	330,339	0	0
	Leisure & Play	8,817,433	8,817,433	864,233	7,947,144	(6,056)	8,407,144	250,000	250,000
	Culture & Heritage	1,242,769	1,242,769	278,333	964,435	(1)	1,124,435	0	0
	Environmental Health	1,862,886	1,862,886	1,064,729	798,157	(0)	1,298,157	300,000	300,000
	Community Projects	1,366,526	1,366,526	215,795	1,150,602	(129)	1,150,602	0	0
	Commissioning	780,764	755,214	15,046	760,734	(4,984)	1,060,734	0	0
Town Hall Quarter	108,576	108,515	110,341	(1,765)	0	(1,765)	0	0	
Place Shaping	Watford Business Park	1,003,931	1,003,931	952,479	51,453	1	14,553,787	0	0
	Watford Riverwell	5,123,994	4,123,994	3,877,652	1,246,342	0	11,945,342	4,932,000	1,773,000
	Housing	245,833	245,833	30,296	195,221	(20,315)	245,221	50,000	50,000
	Transport & Infrastructure	3,450,259	2,580,259	2,916,252	517,105	(16,902)	3,417,105	1,050,000	0
	Development Control	17,235	17,235	25,792	0	8,557	0	0	0
	Property Investment Board	132,931	931	0	132,931	0	132,931	0	0
	Property Management	4,580,889	3,580,889	4,600,931	1,962,274	1,982,316	11,988,713	0	0
	Town Hall Quarter	602,088	664,102	477,651	124,437	0	124,437	0	0
Hart Homes JV	24,895,000	24,895,000	10,250,000	14,645,000	0	37,375,000	0	0	
Corporate Strategy & Communications	Town Hall Quarter	517,099	489,733	433,163	83,936	(0)	83,936	0	0
	Corporate Communications	25,000	25,000	0	25,000	0	25,000	0	0
Strategic Finance	Capital Support Services	184,969	184,969	114,665	0	(70,304)	682,020	676,860	676,860
TOTAL CURRENT CAPITAL PROGRAMME		66,307,086	63,144,536	30,531,556	37,669,058	1,893,527	116,879,281	21,739,860	4,947,260
MEMORANDUM ITEM									
Watford BC	Town Hall Quarter	7,023,518	7,023,518	2,160,896	4,862,622	0	17,399,800	12,190,000	0

CAPITAL INVESTMENT PROGRAMME – DETAIL

APPENDIX 4

Capital Scheme	Latest Budget 2021/22	Actual 2021/22	Variance	Amount to Rephase to 2022/23 (from 2021/22)	Amount to Rephase from 2022/23 (to 2021/22)	Overspend / (Underspend)	Latest Budget 2022/23 (including rephasings)	Latest Budget 2023/24 (including rephasings)	Latest Budget 2024/25 (including rephasings)	Scheme Update
	£	£	£	£	£	£	£	£	£	
SERVICE TRANSFORMATION										
ICT Shared Services										
ShS-Migration To The Cloud	0	0	0	0	0	0	156,000	0	0	
ShS-Hardware Replacement Programme	407,367	304,638	(102,729)	102,729	0	(0)	147,729	45,000	45,000	Service request for budget rephasing into 2022/23.
ICT Client Services										
ICT-Hardware Replacement Programme	41,034	37,747	(3,287)	3,287	0	(0)	603,287	380,000	200,000	Service request for budget rephasing into 2022/23.
ICT-Business Application Upgrade	21,270	0	(21,270)	21,270	0	0	386,270	315,000	165,000	Service request for budget rephasing into 2022/23.
ICT-Project Management Provision	0	0	0	0	0	0	120,000	120,000	120,000	
Corporate Asset Management										
Community Asset Review	505,987	99,684	(406,303)	406,303	0	(0)	1,356,303	0	0	Service request for budget rephasing into 2022/23.
Building Investment Programme	200,000	81,910	(118,090)	117,444	0	(646)	342,696	250,000	250,000	Service request for budget rephasing into 2022/23.
Town Hall Quarter										
Town Hall & Colosseum Projects	735,271	652,971	(82,300)	82,300	0	(0)	12,619,478	12,190,000	0	Service request for budget rephasing into 2022/23
Decarbonisation Project Salix	5,060,484	486,770	(4,573,714)	4,573,714	0	0	4,573,714	0	0	as project begins delivery phase.
COMMUNITY & ENVIRONMENTAL										
Waste & Recycling (inc Veolia)										
Veolia Contract Fleet Requirements	2,264,777	1,121,386	(1,143,391)	1,143,391	0	(0)	1,143,391	0	0	Rephasing requirement to meet future fleet needs.
Veolia Capital Improvements	69,600	69,449	(151)	0	0	(151)	70,000	71,000	72,400	
Parks & Open Spaces										
Callowland Allotment Enhancement	23,696	23,696	0	0	0	0	0	0	0	
Whippendell Woods SSSI Enhancement	39,647	26,164	(13,483)	13,000	0	(483)	13,000	0	0	On going works via five year agreement.
Green Spaces Strategy	154,406	119,468	(34,938)	29,777	0	(5,160)	249,777	250,000	250,000	Service request for budget rephasing into 2022/23.
Oxhey Park North	341,530	345,687	4,157	38,948	0	43,105	38,948	0	0	Rephasing to cover snagging works.
Tree Planting Programme	30,000	0	(30,000)	30,000	0	0	95,000	50,000	50,000	Service request for budget rephasing into 2022/23.
River Colne Restoration	247,382	185,389	(61,993)	61,993	0	0	311,993	250,000	0	Rephasing for ongoing programme delivery.
Cassiobury Park Car Park Improvements	0	(5,383)	(5,383)	0	0	(5,383)	0	0	0	
Garston Park Improvements	14,705	19,865	5,160	0	0	5,160	0	0	0	
Oxhey Park North Project Management	43,105	0	(43,105)	0	0	(43,105)	0	0	0	
Cassiobury Park Performance Space	0	0	0	0	0	0	40,000	0	0	
Parks Litter Bin Replacements	7,780	8,163	383	0	0	383	10,000	10,000	10,000	
Meriden Park Improvements	100,000	4,444	(95,556)	95,556	0	(0)	145,556	0	0	Project delivery expected for Qtr 2 2022/23.
Oxhey Activity Park - Car Park Extension	54,153	60,000	5,847	0	0	5,847	0	0	0	
Cassiobury Park Wetlands	75,000	16,961	(58,039)	58,000	0	(39)	133,000	75,000	0	Project delivery expected for Qtr 3 2022/23.
Biodiversity - Parks & Open Spaces	0	0	0	0	0	0	50,000	0	0	
Cassiobury Park Ad Hoc Works	25,000	25,381	381	0	0	381	25,000	25,000	0	
Meriden Park Barrier	0	393	393	0	0	393	55,000	0	0	
Parks Litter Bins	27,220	27,220	(0)	0	0	(0)	0	0	0	
Footpaths - Cassiobury Park Nature Reserve	0	0	0	0	0	0	0	0	165,000	
Footpaths - Cassiobury Park	0	0	0	0	0	0	0	0	120,000	
Allotment Provision	0	0	0	0	0	0	50,000	250,000	250,000	
Shrub Replacement (Open Space)	0	0	0	0	0	0	50,000	50,000	50,000	
Parks - Building Investment	0	0	0	0	0	0	150,000	150,000	150,000	
Oxhey Activity Pk- Modular Unit	0	21,037	21,037	0	0	21,037	0	0	0	Overspend funded by Sport England grant.

Capital Scheme	Latest Budget 2021/22	Actual 2021/22	Variance	Amount to Rephase to 2022/23 (from 2021/22)	Amount to Rephase from 2022/23 (to 2021/22)	Overspend / (Underspend)	Latest Budget 2022/23 (including rephasings)	Latest Budget 2023/24	Latest Budget 2024/25	Scheme Update
	£	£	£	£	£	£	£	£	£	
Cemeteries										
Cemetery Reprovision	141,000	0	(141,000)	141,000	0	0	141,000	0	0	Rephasing to cover future cemetery provision.
North Watford Cemetery Improvements	103,624	66,062	(37,563)	37,563	0	1	37,563	0	0	Rephasing to cover snagging works.
New Cemetery Provision	607,794	498,018	(109,776)	109,776	0	(0)	109,776	0	0	Service request for budget rephasing into 2022/23.
Vicarage Road Cemetery Feasibility Study	7,072	7,080	8	0	0	8	0	0	0	
Vicarage Rd - WFC Memorial Area	0	0	0	0	0	0	42,000	0	0	
Leisure & Play										
Gaelic Football Relocation	38,558	32,463	(6,095)	0	0	(6,095)	0	0	0	
Leisure & Cultural Venues	60,521	0	(60,521)	60,521	0	0	60,521	0	0	Service request for budget rephasing into 2022/23.
Watford Tennis Partnership	25,000	0	(25,000)	25,000	0	0	25,000	0	0	To match fund potential improvements from LTA regarding gating of courts.
Oxhey Grange-Bowling Gr'N Imps	0	0	0	0	0	0	110,000	0	0	
Woodside Sports Village	8,418,696	556,963	(7,861,733)	7,861,733	0	(0)	7,861,733	0	0	Rephasing need to deliver the Woodside project.
Cassiobury Park Croquet Club	0	177	177	0	0	177	0	0	0	
Play Area Improvements	214,058	226,168	12,110	0	(12,110)	0	337,890	250,000	250,000	
Lea Farm Recreation Improvements	60,600	48,462	(12,138)	12,000	0	(138)	12,000	0	0	Rephasing to cover snagging works.
Culture & Heritage										
Watford Museum HLF Matchfunding	156,224	27,429	(128,795)	128,795	0	(0)	128,795	0	0	Ongoing cataloguing project to support THQ.
Improvements Community Centres	13,980	0	(13,980)	13,980	0	0	13,980	0	0	Rephasing earmarked for community centre improvements.
Cultural Quarter Phase 1	10,000	0	(10,000)	10,000	0	0	10,000	0	0	Service request for budget rephasing into 2022/23.
Heritage Trail	110,000	12,013	(97,987)	97,987	0	(0)	97,987	0	0	
Watford Market	252,565	238,892	(13,673)	13,673	0	0	13,673	0	0	Service request for budget rephasing into 2022/23.
Delivery of Cultural Plan	700,000	0	(700,000)	700,000	0	0	860,000	0	0	
Environmental Health										
Decent Homes Assistance	1,713,223	1,000,000	(713,223)	713,223	0	0	813,223	100,000	100,000	Grant funded project to complete in 2022/23.
Private Sector Housing Renewal	91,111	63,871	(27,240)	27,240	0	(0)	227,240	100,000	100,000	Service request for budget rephasing into 2022/23.
Street Improvement Programme	58,552	858	(57,694)	57,694	0	0	257,694	100,000	100,000	
Community Projects										
Cycle Hub	122,216	11,118	(111,099)	111,099	0	1	111,099	0	0	Service request for budget rephasing into 2022/23.
All Saints Churchyard Improvements	1,129	0	(1,129)	1,000	0	(129)	1,000	0	0	
Paddock Road Depot Enhancements	1,218,181	204,678	(1,013,503)	1,013,503	0	(0)	1,013,503	0	0	Rephasing required to deliver project outcome.
Derby Rd Skate Park Blockade	25,000	0	(25,000)	25,000	0	0	25,000	0	0	Security needs at Derby Road (former skate park).
Commissioning										
Transport App	25,550	0	(25,550)	25,550	0	0	25,550	0	0	Budget no longer required.
Departmental Vehicle Renewal	11,600	0	(11,600)	11,600	0	0	11,600	0	0	In house vehicle fleet requirements.
Watford Cycle Hire Study	4,460	0	(4,460)	0	0	(4,460)	0	0	0	
Cycle Hire Scheme	10,511	9,987	(524)	0	0	(524)	0	0	0	
Cycle & Road Infrastructure Improvements	728,643	5,059	(723,584)	723,584	0	0	1,023,584	0	0	Service request for budget rephasing into 2022/23.
Town Hall Quarter										
Heritage Project	108,576	110,341	1,765	0	(1,765)	0	(1,765)	0	0	Project within budget as it enters delivery stage.

Capital Scheme	Latest Budget 2021/22	Actual 2021/22	Variance	Amount to Rephase to 2022/23 (from 2021/22)	Amount to Rephase from 2022/23 (to 2021/22)	Overspend / (Underspend)	Latest Budget 2022/23 (including rephasings)	Latest Budget 2023/24	Latest Budget 2024/25	Scheme Update
	£	£	£	£	£	£	£	£	£	
PLACE SHAPING										
Watford Business Park										
Watford Business Park Phase 2	1,003,931	952,479	(51,453)	51,453	0	1	14,553,787	0	0	Project to gain momentum post COVID infrastructure delays.
Watford Riverwell										
Watford Riverwell Project	5,123,994	3,877,652	(1,246,342)	1,246,342	0	0	11,945,342	4,932,000	1,773,000	Service request for budget rephasing into 2022/23.
Housing										
Private Sector Stock Condition	36,850	0	(36,850)	16,534	0	(20,316)	16,534	0	0	Service request for budget rephasing into 2022/23.
Retained Housing Stock	133,983	30,296	(103,687)	103,687	0	0	153,687	50,000	50,000	
York House Boiler Replacement	75,000	0	(75,000)	75,000	0	0	75,000	0	0	Works planned for 2022/23.
Transport & Infrastructure										
Public Realm (High Street)	4,479	3,245	(1,234)	1,234	0	0	1,234	0	0	
Public Realm (Clarendon Rd Phase III)	1,779,858	2,481,546	701,688	0	(701,688)	(0)	298,312	0	0	Scheme progressing and will complete in 2022/23.
St Albans Rd Improvement Works	12,707	6,400	(6,307)	6,307	0	0	6,307	0	0	
CCTV Site Equipment	23,456	20,822	(2,634)	2,634	0	0	2,634	0	0	Service request for budget rephasing into 2022/23.
Public Realm - Market St South	450,000	232,420	(217,580)	217,580	0	0	217,580	0	0	
Camera Enforcement - High St	214,453	54,970	(159,483)	159,483	0	0	159,483	0	0	
Public Realm - Queens Rd, The Broadway	0	0	0	0	0	0	100,000	200,000	0	
Public Realm - Market St North	0	6,105	6,105	0	0	6,105	250,000	250,000	0	Service request for budget rephasing into 2022/23.
Sustainable Transport Programme	250,000	45,520	(204,480)	175,817	0	(28,663)	675,817	500,000	0	
St Albans Rd Imp Works (Ph 2)	0	0	0	0	0	0	300,000	0	0	
Wayfinding & Public Realm Strategy	80,000	8,500	(71,500)	71,500	0	0	221,500	100,000	0	Service request for budget rephasing into 2022/23.
EV Rapid Charging Points Programme	0	0	0	0	0	0	100,000	0	0	
CCTV Control Room Strategy	0	0	0	0	0	0	500,000	0	0	
Watford Junction Masterplan	13,548	0	(13,548)	13,548	0	0	13,548	0	0	Service request for budget rephasing into 2022/23.
Watford 3D Planning Model	18,409	5,500	(12,909)	12,909	0	0	12,909	0	0	
Public Realm (Watford Junction)	3,761	9,415	5,654	0	0	5,654	0	0	0	Project overspend mitigated via reduced service rephasing requests.
High St Phase 2 (St Mary's)	592,478	45,670	(546,808)	546,808	0	0	546,808	0	0	Service request for budget rephasing into 2022/23.
Match Funding Capital Projects	0	(3,863)	(3,863)	3,863	0	1	3,863	0	0	Service request for budget rephasing into 2022/23.
Watford Junction Cycle Park Hub	7,110	0	(7,110)	7,110	0	0	7,110	0	0	Service request for budget rephasing into 2022/23.
Development Control										
CIL Review	17,235	25,792	8,557	0	0	8,557	0	0	0	Project overspend mitigated via reduced service rephasing requests.

Capital Scheme	Latest Budget 2021/22	Actual 2021/22	Variance	Amount to Rephase to 2022/23 (from 2021/22)	Amount to Rephase from 2022/23 (to 2021/22)	Overspend / (Underspend)	Latest Budget 2022/23 (including rephasings)	Latest Budget 2023/24	Latest Budget 2024/25	Scheme Update
	£	£	£	£	£	£	£	£	£	
Property Investment Board										
PIB Investment Strategy	132,931	0	(132,931)	132,931	0	0	132,931	0	0	Service request for budget rephasing into 2022/23.
Property Management										
Redevelopment Town Hall	7,201	35,864	28,663	0	0	28,663	0	0	0	
Temp Housing Accommodation	1,394,807	1,248,422	(146,385)	146,385	0	0	146,385	0	0	Service request for budget rephasing into 2022/23.
Social Rented Housing	1,000,000	1,334,550	334,550	0	0	334,550	0	0	0	Project overspend which is part of Centrepont development.
Surplus Sites	293,693	318,479	24,786	0	(24,786)	(0)	825,214	0	0	
Croxley Park Asset	20,574	1,640,135	1,619,561	0	0	1,619,561	0	0	0	Overspend funded by PPM contribution that formed part of the original Croxley Business Park transaction
Exchange Road	1,008,939	8,939	(1,000,000)	1,000,000	0	0	1,000,000	0	0	Service request for budget rephasing into 2022/23.
Lower High Street	15,000	14,542	(458)	0	0	(458)	4,985,000	0	0	
Scenery Store Redevelopment	0	0	0	0	0	0	1,500,000	0	0	
Infill Sites (LEP funded)	840,675	0	(840,675)	840,675	0	0	840,675	0	0	Service request for budget rephasing into 2022/23.
Surplus Site - Land Acquisition (Site A)	0	0	0	0	0	0	1,670,000	0	0	
Surplus Site - Land Acquisition (Site B)	0	0	0	0	0	0	1,021,439	0	0	
Town Hall Quarter										
Regeneration Project	602,088	477,651	(124,437)	124,437	0	0	124,437	0	0	Service request for budget rephasing into 2022/23 as project begins delivery phase.
Hart Homes JV										
Land Transfer - Croxley View Phase 2	3,000,000	0	(3,000,000)	3,000,000	0	0	3,000,000	0	0	Service request for budget rephasing into 2022/23.
Land Transfer - Croxley View Phase 3	0	0	0	0	0	0	3,130,000	0	0	
Land Transfer - Rear Of High St	760,000	0	(760,000)	760,000	0	0	760,000	0	0	
Land Transfer - Scheme A	605,000	0	(605,000)	605,000	0	0	605,000	0	0	
Land Transfer - Scheme B	530,000	0	(530,000)	530,000	0	0	530,000	0	0	
Loan to Hart Homes WDLLP	20,000,000	10,250,000	(9,750,000)	9,750,000	0	0	14,450,000	0	0	
Loan to Hart Homes WDLTD	0	0	0	0	0	0	14,900,000	0	0	
CORPORATE STRATEGY & COMMUNICATIONS										
Town Hall Quarter										
Town Hall Quarter Cultural Programme	388,525	323,556	(64,969)	64,969	0	0	64,969	0	0	Service request for budget rephasing into 2022/23 as project begins delivery phase.
Transformational Change	42,978	26,723	(16,255)	16,255	0	0	16,255	0	0	
Innovation & Incubation Hub	85,596	82,884	(2,712)	2,712	0	(0)	2,712	0	0	
Corporate Communications										
Town Boundary Signage	25,000	0	(25,000)	25,000	0	0	25,000	0	0	
STRATEGIC FINANCE										
Capital Support Services										
Support Services	56,699	0	(56,699)	0	0	(56,699)	552,470	552,470	552,470	Underspend due to reduced officer time spent on delayed capital schemes.
Major Projects - FBP and QS	128,270	114,665	(13,605)	0	0	(13,605)	129,550	124,390	124,390	
TOTAL CURRENT CAPITAL PROGRAMME	66,307,086	30,531,556	(35,775,530)	38,409,407	(740,349)	1,893,527	116,879,281	21,739,860	4,947,260	
MEMORANDUM ITEM										
Property Investment Board (PIB)										
PIB Renovations	132,931	0	(132,931)	132,931	0	0	132,931	0	0	Service request for budget rephasing into 2022/23.
Total	132,931	0	(132,931)	132,931	0	0	132,931	0	0	

FUNDING THE 2021/22 CAPITAL PROGRAMME

Capital Funding Statement	2021/22
Actual @ Year End	30,531,556
Funded By :-	
Grants & Contributions, S106 & CIL	(3,890,558)
Capital Receipts (PIB, Non PIB & THQ)	(613,125)
Borrowing (Internal & External)	(26,027,873)
Total Funding Used	(30,531,556)

RESERVE BALANCES

Description	Balance at 1 April £000	Movement 2021/22 £000	Balance at 31 March £000	Purpose
Revenue Reserves				
Budget Carry Forward	(826)	484	(342)	Budgets carried forward from prior years
Car Parking Zones	(46)	(429)	(475)	Ring fenced for parking projects
Collection Fund	(19,863)	10,562	(9,301)	Equalisation fund to smooth impact of surplus / deficit, allocation end of 2022/23
Crematorium	(150)	0	(150)	Funding repairs and maintenance
Economic Impact Reserve	(3,004)	1,231	(1,773)	Provide resources to offset economic downturn
Housing Benefit Subsidy	(1,693)	110	(1,583)	Provision if Dept for Work & Pensions claw back funds
Housing Planning Delivery Grant	(266)	0	(266)	Improve planning outcomes and delivery of housing
Leisure Structured Maintenance	(57)	0	(57)	Funding unforeseen maintenance not covered in contract
Local Development Framework	(178)	0	(178)	Support local plan production and inspection
Multi-Storey Car Park Repair	(181)	0	(181)	Funding major structural works
Pension Funding	(2,248)	0	(2,248)	Reduction of pension deficit
Project and Programme Management	(76)	76	0	Support major project work
Rent Deposit Guarantee Scheme	(100)	0	(100)	Assist in providing homelessness accommodation
Riverwell Project	(7,768)	0	(7,768)	To cover any guarantees, repayments of outstanding loans and fund future investment.
Weekly Collection Support Grant	(30)	30	(0)	Reserve balance merged with Economic Impact Reserve
Renewal Recovery Fund	(1,036)	405	(631)	To support the recovery process for additional costs due to COVID19
	(37,522)	12,469	(25,053)	
General Fund Working Balance	(2,000)	0	(2,000)	Prudent balance
Total Revenue Reserves	(39,522)	12,469	(27,053)	

Agenda Item 7

Finance Scrutiny Committee 2022/23 Work Programme

Chair: Cllr Matt Turmaine

Vice Chair: Cllr Peter Kloss

Councillors Clarke Taylor, Khan, Martins, Nembhard, Stanton, Walford and Wenham

Meeting date	Item for agenda	Officer
27 June 2022	Training: the role of finance scrutiny	Head of Finance
	Financial Outturn 21/22 (Q4)	Head of Finance
	Joint ventures presentation	Head of Finance
	2022-23 Work Programme	Democratic Services Officer
12 September 2022	Finance Digest 2022/23 (Q1)	Head of Finance
	The Service and Budget Planning Framework	Head of Finance
	Covid grants – report from Audit Committee	
21 November 2022	Training: treasury management and capital investment framework	Head of Finance
	Finance Digest 2022/23 (Q2)	Head of Finance
	Capital investment framework	Head of Finance
	Property Investment Board update	Head of Property Investment and Regeneration
	Croxley Park update	Head of Property Investment and Regeneration
9 January 2023	Financial Planning: Draft Revenue and Capital Estimates	Director of Finance / Head of Finance
	Finance Digest 2022/23: Period 8 (end-Nov to revise and confirm the 2023/24 budget)	Director of Finance / Head of Finance

Meeting date	Item for agenda	Officer
6 March 2023	Finance Digest 2022/23: Period 10	Head of Finance